

Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, July 24, 2025
Time: 10:30 a.m.
Place: Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ (proxy Erin George)

☒ **Jayden Scheckel**
Engineer, Jackson County
☒ (proxy Don Schwenker)

☒ **Steve Lindner**
City of DeWitt

☒ **Dennis Hart**

☒ **Russell Weber**
Engineer, Dubuque County
☒ (proxy Harley Pothoff)

☒ **Tim Vick, (Vice-Chair)**
City of Manchester
☐ (proxy Connie Behnken)

☐ **Jason Craft**
City of Clinton
☒ (proxy Matt Brooke)

☐ **Randy Zobrist**
Clinton MTA Riverbend Transit

☒ **Rafe Koopman**
Delaware County Engineer
☒ (proxy Jeff Madlom)

☐ **Josh Boldt**
City of Maquoketa
☐ (proxy Diane Frandsen)

☐ **Gail Kuhle**
Regional Transit Authority
☒ (proxy Stacie Scott)

☒ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☒ (proxy Harley Pothoff)

☒ **Erin George**
Clinton County
☒ (proxy Todd Kinney)

☐ **Tom Messerli**
City of Maquoketa
☐ (proxy Josh Boldt)

☐ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ (proxy Andy Katrichis)

☐ **Hector Torres-Cacho***
IA DOT

☒ **Don Schwenker**
Jackson County
☒ (proxy Jayden Scheckel)

☐ **Connie Behnken**
City of Manchester
☒ (proxy Tim Vick)

☐ **Scott Maddasion (Chair)**
City of Clinton
☐ (proxy Jason Craft)
☒ (proxy Matt Brooke)

☐ **Linda Gaul**
Small Cities, Delaware County
☒ (proxy Donna Boss)

☒ **Nin Flagel**
Transit Representative (RTA)

☒ **Jeff Madlom (vice-chair)**
Delaware County
☒ (proxy Rafe Koopman)

☒ **Steve Hasenmiller**
City of DeWitt
☒ (proxy Steve Lindner)

☒ **Kelley Brown**
Small Cities, Jackson County
☐ (proxy vacant)

☒ **Andrew Kida**
Small Cities, Clinton County

☒ **Mae Hingtgen**
ECIA Executive Director
☐ (proxy Holly McPherson)

Others Present: Mick Michel

Staff Present:

☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Jack Studier
Planner

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 10:32 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Vice-Chair, Jeff Madlom at 10:32 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, July 24, 2025 Technical Advisory Board and Policy Board joint meeting

Motion by Lindner, second by Koopman from the RPA Technical Advisory Board to approve the agenda for Thursday, July 24, 2025, RPA meeting. The motion passed unanimously.

Motion by Schwenker, second by Kida from the RPA Policy Board to approve the agenda for Thursday, July 24, 2025, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday June 26, 2025 RPA Technical Advisory Board and Policy Board joint meeting

Motion by Koopan, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday June 26, 2025 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Flagel, second by Brooke from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday June 26, 2025 RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP)

Motion by Kida, second by Kenniker to open the public hearing. The motion passed unanimously. The public hearing was opened at 10:35 a.m.

Ravada stated the amendments to the TIP were both in the City of Clinton, one on Manufacturing Dr and Bluff Boulevard from US Highway 30 to 7th Ave North for grade and pave. Another for the trail on 13th Street, from 4th 1.76 miles to N 14th Street, then south approx.. 930LF on N 14th Street for grade and pave. No other changes were made.

Motion by Boss, second by George to close the public hearing. The motion passed unanimously. The public hearing was closed at 10:38 a.m.

Motion by Hart, second by Lindner to recommend approval to the RPA 8 Policy Board the Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Schwenker, second by Vick to approve the Amendment to Federal Fiscal Year (FFY) 2026-2029 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve recommendation for providing Transportation Alternative funds to projects that met the 20-year maintenance period and have previously received Transportation Alternative funding

Ravada stated staff have received applications for TAP funds from cities that received TAP funding for a project 20 or more years ago. Ravada requested the board's opinion on allowing cities to receive more TAP funds for the same project they received TAP funds 20 or more years ago.

Discussion followed.

Motion by Lindner, second by Koopman to recommend to the RPA 8 Policy Board to table the recommendation for providing Transportation Alternative funds to projects that met the 20-year maintenance period and have previously received Transportation Alternative funding. The motion passed unanimously.

Motion by Flagel, second by Brooke to table the recommendation for providing Transportation Alternative funds to projects that met the 20-year maintenance period and have previously received Transportation Alternative funding. The motion passed unanimously.

Comments from the public

No comments at this time.

Other Business and Announcements

Meeting times

Ravada informed the board that due to another board meeting at 11am on the dates that RPA is scheduled to meet, that the RPA meetings will have to start at 10 am, in order for board members from both boards to attend both meetings.

Adjournment

Motion by Vick, second by Lindner to adjourn the Thursday, July 24, 2025, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:48 a.m.

Motion by Boss, second by Kida to adjourn the Thursday, July 24, 2025, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:48 a.m.

Respectfully,

Chandra Ravada
Transportation Director